

Maine School Administrative District No. 35  
Board of Directors – Regular Meeting Minutes  
Marshwood High School – Learning Center  
Wednesday, –June 20, 2018 - 7:00 PM

Present: Mrs. Keri Tice, Mr. Fred Wildnauer, Mr. Paul Stanley, Mr. Joe Long, Mrs. Susan Berman, Mr. Matt Taylor, Ms. Makenna Janes and Mr. John Caverly.

Also present: Mr. Ryan Cormier and interested members of the public and press.

7:02 PM Call to Order *Superintendent will call the meeting to order and will preside over the meeting until the election of a Chairperson.*

Pledge of Allegiance

Scheduled Audience to the Public - None

**Opportunity for Public Input on Items Not on the Agenda - None**

*Requests to address the Board on matters not on the agenda must be made to the Superintendent and must set forth the specifics of the subject to be addressed.*

Report of the Secretary:

1. Consideration and action to approve the minutes of the regular meeting of Wednesday, June 6, 2018.

Motion: Mr. Long      Second: Mr. Stanley      Vote: 5:0

*Corrections: Page 5 Joy Carl Retirement: ~~ENERGY~~ to ENERGY; Page 9 New Business, #1 ~~Mr.~~ Berman to Mrs. Berman*

Election of Board Officers

1. Consideration and action to nominate a Board Chair – Mrs. Keri Tice

Motion: Mr. Wildnauer      Second: Mr. Long      Vote: 6:0

*Superintendent turns the meeting over to the newly elected Board Chair.*

2. Consideration and action to nominate a Board Vice Chair – Mr. Joe Long

Motion: Mr. Wildnauer      Second: Mr. Stanley      Vote: 6:0

Report of the Chair:

1. Recognition of John Caverly as the Secretary and Treasurer of tonight's Board Meeting.

Motion: Mr. Long                      Second: Mr. Stanley                      Vote: 6:0

2. Recognition and welcome of Matt Taylor as the new School Board Member from Eliot – Mrs. Tice and members of the Board welcomed Mr. Taylor to his first meeting.

3. Assignment of Board Standing Committees 2018-19

- a.) Consideration and action to elect the Finance and Facilities Committee  
Mr. Long, Mrs. Berman and Mr. Taylor

Motion: Mr. Wildnauer    Second: Mr. Long                      Vote: 6:0

- b.) Consideration and action to elect the Education Policy Committee  
Mrs. Tice and Mr. Stanley

Motion: Mr. Long                      Second: Mrs. Berman                      Vote: 6:0

- c.) Consideration and action to elect the Negotiations Committee  
Mrs. Tice, Mr. Wildnauer and Mrs. Berman

Motion: Mr. Long                      Second: Mr. Stanley                      Vote: 6:-0

4. Board ByLaws Review – Mrs. Tice stated this meeting is the annual review of the Board ByLaws. She asked Board members if they had any changes. Mrs. Tice stated there were no changes and therefore it is not necessary for a first or second reads.
5. District Budget Referendum – Mrs. Tice thanked the communities of Eliot and South Berwick for voting for the district budget. She provided the following results from each town:

Town of South Berwick:	Yes votes: 1056	No votes: 205
Town of Eliot:	Yes votes: 1346	No votes: 407
Total	Yes votes: 2402	No votes: 612

Mrs. Tice stated how amazing that 3,014 citizens voted on the District’s budget. She stated she thought Mr. Hausmann’s “shout-out” at graduation was helpful and also having the seniors register to vote on Senior Day as numerous students did get out and vote in the District Budget Referendum. Mrs. Tice stated it was nice to see the support the students have for their community and for the district.

6. Town and School Officials Meeting – Report of June 13<sup>th</sup> meeting- Mrs. Tice reported in attendance at the June 13<sup>th</sup> Town and School Officials meeting were, including herself, Mr. Perry Ellsworth, South Berwick Town Manager, Mr. Dana Lee, Eliot Town Manager, Dr. Mary Nash, Mr. John Caverly, and Mr. Ryan Cormier. Mrs. Tice reported discussions included the election results as the election was held the day prior; Mr. Perry spoke about the new South Berwick Police Station and the commercial building on Route 236 across from MHS and working to have a traffic light installed in front of MHS. The next scheduled meeting is September 12<sup>th</sup> at the Superintendent’s Office. Mrs. Tice reported the Town Officials meetings are scheduled for the

second Wednesday of the month and are from 8:00 to 9:00 a.m. and all are welcome.

7. Summer Board meeting dates – July 18 and August 22 – Mrs. Tice reminded the two summer board meetings will be held on July 18<sup>th</sup> and August 22<sup>nd</sup>. She stated Finance and Facilities Committee meeting will be held prior to each of these board meetings.

#### Report of the Superintendent:

1. Resignations:

Jessica L. Long, MMS 8<sup>th</sup> Grade Math Teacher – Dr. Nash recently received notice from Jessica Long of her intention to resign at the end of this school year. Jessica is an 8<sup>th</sup> grade math teacher at the Marshwood Middle School and will be relocating to New Jersey to be closer to her family. Dr. Nash and the Board wish Jessica well.

Kyle Burnell, CES, Educational Tech III – Dr. Nash also recently received a notice of resignation from Kyle Burnell of his intention to resign at the end of this school year. Kyle is currently an Ed Tech III at CES and has accepted a 3<sup>rd</sup> grade teaching position in the Wells/Ogunquit school district for next year. Dr. Nash and the Board wish Kyle well in his teaching career and thank him for all of his care and compassion for the students of Marshwood.

2. Student Report – Ms. Janes reported the Strawberry Festival will be held on Saturday, June 30<sup>th</sup> from 9:00 a.m. – 4:00 p.m. She stated several MHS students will have booths that will include sports teams' clubs, running games and serving drinks. Ms. Janes stated the festival is a great tradition as this year is the 43<sup>rd</sup> festival and how it is important to the community. Ms. Janes reported Spring sport season is complete but Marshwood has several Seacoast Sports Award nominees for Player of the Year. She reported the following nominations: Softball: Kaylah Eastman, Molly Glidden and Lauren Leideman-Smith; Baseball: Nate Curtis, Max Horton; Girls Lacrosse: Skylar Amsden, Celine Lawrence and Marin Smith; Girls Track & Field: Katherine Page and Rori Coomey; Football: Kyle Glidden, Drew Gregor, and Max Horton; Wrestling: Liam Coomey, James Thompson and David Spinney as well as the team and Coach of the Year for Matt Rix. Ms. Janes stated the announcement of the winners will be tomorrow, June 21<sup>st</sup>. She offered congratulations to all these athletes.

#### Correspondence:

Wendy J. Rawski, Eliot Town Clerk – Mrs. Tice reported receiving notification from Wendy J. Rawski, Eliot Town Clerk on the Notification of Election Results for MSAD #35 Board of Directors of Matt Taylor being elected as a member of the School Board Administration District #35 Board of Directors.

Mrs. Tice reported receiving a thank you note from former senior student representative Will Hausmann for his parting gift.

#### Report of the Committees:

1. Report of the Finance and Facilities Committee – Report of June 20<sup>th</sup> meeting – Mr. Stanley reported the district projected to use \$870,000 of its fund balance and will only use approximately \$250,000. The remaining \$500,000 will be carried over for next year's budget. The projected food service loss for FY18-19 will be significantly less than the projected loss

for FY17-18.

Mr. Wildnauer and Mr. Long provided the report on facilities.

Mr. Wildnauer reported the following:

- MHS chimney bid has been received and was less than anticipated. The job to start soon.
- Specialty Services is on schedule expecting to be done by July 4<sup>th</sup>
- The new buses are to arrive next Monday.
- The installation of awnings at MGWS & MMS to keep rain out of the gyms is on track.
- Central School will have a wall built to divide a classroom.
- MMS will add a storage unit.

Mr. Long reported the following:

- four buses are on order
- leases are in place for the chrome books and computers for staff at MHS and the elementary school level

Mr. Long reported the district received a report from the state on the status of the food service program and the numbers suggest improvements to the breakfast for students. Students with reduced lunch get free breakfast. Mr. Long stated the district is looking into providing water for students that do not drink milk.

## 2. Report of the Educational Policy Committee – Next meeting September 26, 2018

### New Business:

1. VOTED: That the Computation and Declaration of Votes dated, June 12, 2018, attached hereto be and it is hereby approved

Motion: Mr. Wildnauer                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

2. FURTHER VOTED: That the Computation and Declaration of Votes be entered upon the records of the District.

Motion: Mr. Wildnauer                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

3. FURTHER VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the town clerks within the District

Motion: Mr. Wildnauer                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

4. Consideration and action to allow the Superintendent to transfer funds (up to 5%) from one cost center line to another.

Motion: Mr. Long                              Second: Mr. Stanley                      Vote: Yea: 6 Nay: 0

5. Consideration and action to approve the contract provisions for Administrators and Directors as listed for the 2018-2019 school year.

Motion: Mrs. Berman

Second: Mr. Wildnauer

Vote: Yea: 6 Nay: 0

<b>Name</b>	<b>Position</b>	<b>Salary</b>
Superintendent	<b>Mary Nash</b>	<b>\$153,325</b>
CES Principal	<b>D'Aran, Nina</b>	<b>\$106,110</b>
EES Principal	<b>Goering, Maureen</b>	<b>\$106,110</b>
MGWS Principal	<b>Burnell, Jerry</b>	<b>\$106,110</b>
MMS Principal	<b>Bourbon, Tony</b>	<b>\$106,110</b>
MMS Assistant Principal	<b>Fillion, Kevin</b>	<b>\$99,973</b>
MHS Principal	<b>Mehlhorn, Paul</b>	<b>\$116,020</b>
MHS Assistant Principal	<b>Glynn, Kelly</b>	<b>\$99,973</b>
MHS Assistant Principal	<b>Daley, Bernard</b>	<b>\$99,973</b>
Athletic Director	<b>Buzzell, Rich</b>	<b>\$99,973</b>
Chief Operating Officer	<b>Caverly, John</b>	<b>\$116,540</b>
Director of Special Education	<b>Smith, Carole</b>	<b>\$106,110</b>
Director of Human Resources	<b>Letellier, Therese</b>	<b>\$74,573</b>
Director of Communication	<b>Stewart, Vicki</b>	<b>\$28,613</b>
Financial Manager	<b>Cormier, Ryan</b>	<b>\$97,000</b>
Facilities Coordinator	<b>Jacques, Richard</b>	<b>\$62,442</b>
Transportation Coordinator	<b>Webster, Heather</b>	<b>\$49,762</b>
Director of Adult Education	<b>Robida, Lorraine</b>	<b>\$79,022</b>

- 6. Consideration and action to approve the request from South Berwick Recreation 2018 Summer Day Camp to use MSAD 35 bus transportation services for their summer program activities July 23, 2018 through August 9, 2018.

Motion: Mr. Long

Second: Mrs. Berman

Vote: Yea: 6 Nay: 0

- 7. Consideration and action to approve a *second reading and discussion* of policy *Student Wellness – JL*.

Motion: Mrs. Berman

Second: Mr. Wildnauer

Vote: Yea: 6 Nay: 0

- 8. Consideration and action to approve a *second reading and discussion* of policy *Competitive Food Sales/Sales of Foods in Competition with the School Food Service Program – EFE*.

Motion: Mr. Stanley

Second: Mrs. Berman

Vote: Yea: 6 Nay: 0

- 9. Consideration and action to approve a *second reading and discussion* of policy *Field Trips and Excursions – IJOA*.

Motion: Mr. Stanley

Second: Mr. Long

Vote: Yea: 6 Nay: 0

- 10. Consideration and action to approve a *second reading and discussion* of policy *Supervision and Evaluation of Professional Staff – GCOA*.

Motion: Mr. Stanley                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

11. Consideration and action to approve a *second reading and discussion* of policy *Supervision and Evaluation of Professional Staff Procedures – GCOA-R*.

Motion: Mr. Stanley                      Second: Mrs. Berman                      Vote: Yea: 6 Nay: 0

12. Consideration and action to approve *first reading and discussion* of policy *Grievance Procedure for Persons with Disabilities – IHBAL*.

Motion: Mr. Stanley                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

13. Consideration and action to approve *first reading and discussion* of policy *Nondiscrimination/Equal Opportunity and Affirmative Action – AC*.

Motion: Mr. Stanley                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

14. Consideration and action to approve *first reading and discussion* of policy *Harassment and Sexual Harassment of Students – ACAA*.

Motion: Mr. Stanley                      Second: Mrs. Berman                      Vote: Yea: 6 Nay: 0

15. Consideration and action to approve *first reading and discussion* of policy *Student Discrimination and Harassment Complaint Procedure – ACAA-R*.

Motion: Mr. Stanley                      Second: Mr. Wildnauer                      Vote: Yea: 6 Nay: 0

16. Consideration and action to approve *first reading and discussion* of policy *Harassment and Sexual Harassment of School Employees – ACAB*.

Motion: Mr. Stanley                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

17. Consideration and action to approve *first reading and discussion* of policy *Employees & Third Party Discrimination and Harassment Complaint Procedure – ACAB-R*.

Motion: Mr. Stanley                      Second: Mrs. Berman                      Vote: Yea: 6 Nay: 0

18. Consideration and action to approve *first reading and discussion* of policy *Recruiting and Hiring of Administrative Staff – GCFB*.

Motion: Mr. Stanley                      Second: Mr. Long                      Vote: Yea: 6 Nay: 0

19. Consideration and action to approve *first reading and discussion* of policy *Recruiting and Hiring of Administrative Staff Procedures – GCFB-R*.

Motion: Mr. Stanley                      Second: Mrs. Berman                      Vote: Yea: 6 Nay: 0

20. Consideration and action to nominate Sarah Cesario, Grade 6 Math Teacher at Marshwood Middle School, BA16 \$68,640.

Motion: Mrs. Berman            Second: Mr. Wildnauer            Vote: Yea: 6 Nay: 0

21. Consideration and action to nominate Kristen Amato, Social Studies Teacher at Marshwood High School, MA07 \$53,699.

Motion: Mr. Long                    Second: Mrs. Berman            Vote: Yea: 6 Nay: 0

22. Consideration and action to nominate Samuel Austin, ELA (.5) Teacher at Marshwood High School, BA01 \$21,070 (.5).

Motion: Mr. Long                    Second: Mrs. Berman            Vote: Yea: 6 Nay: 0

23. Consideration and action to nominate Diana Fallon, Special Education Teacher at Eliot Elementary School, MA09 \$57,258.

Motion: Mr. Wildnauer            Second: Mr. Long                    Vote: Yea: 6 Nay: 0

24. Consideration and action to nominate Kenneth Hopkins, Special Education Teacher at Marshwood Great Works School, BA06 \$47,640.

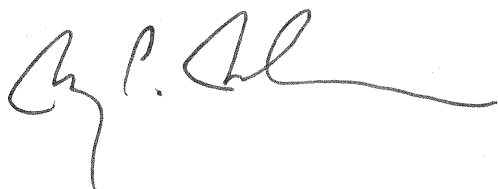
Motion: Mrs. Berman            Second: Mr. Wildnauer            Vote: Yea: 6 Nay: 0

#### Adjournment

Motion: Mr. Taylor    Second: Mr. Stanley    Vote: 6:0

The Board adjourned at 8:09 p.m.

Attest: True Record



Dr. Mary C. Nash  
Superintendent of Schools